

EVENT EVALUATION FORM

Use this form as a guide to develop an evaluation for your event. Give the form to troops at the end of the event, or in their registration packets. Ask to have evaluation returned at close of event (schedule time in your program for completing evaluations, if appropriate), or at the next Service Unit meeting. (If, due to the nature of your event, you'd like each participant to fill out her own evaluation, you may want 2 different forms: one for leaders including the logistics questions, another shorter and simpler version for the girls.)

Event Name: _____ **Date** _____

Troop Level (if multilevel event): _____

Please circle responses:

- | | |
|--|----------|
| 1. Did you and your girls enjoy this event? | Yes / No |
| 2. Were the facilities appropriate for the program and number of participants? | Yes / No |
| 3. Do you feel this was a timely month for the event? | Yes / No |
| 4. Was the event appropriate to the age level(s) it served? | Yes / No |

If no, please explain. _____

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|---|----------|
| 5. Did you receive enough information about the event? | Yes / No |
| 6. Did you have enough time to register? | Yes / No |
| 7. Did you feel this event was priced fairly? | Yes / No |
| 8. Was there adequate time allotted for the event activities? | Yes / No |
| 9. What did you and your girls like BEST about the event? | |

10. What did you and your girls like LEAST about the event?

11. Comments? Suggestions?

12. Ideas for the future?
